# Taipei [Nangang Exhibition Center](mailto:Hennifer.Chuang@newera.messefrankfurt.com)

## APPLICATION FOR CONSTRUCTION OF BOOTH EXCEEDING 4 METERS

**<For Exhibitor>**

To organizer,

Our company participates in Secutech 2026 at Taipei Nangang Exhibition Center, Hall 1 in April 22-24, 2026. We specially apply for booths exceeding 4 meters’ design approval and will pay the extra charge. We should obey every regulation of「APPLICATION FOR CONSTRUCTION OF BOOTH EXCEEDING 4 METERS of TaiNEX, TAITRA」.

### Agreed by

Company: President of company: (signature) E-mail: Date: Tel: Fax:

Booth Number:

Area of Ground Booth: square meters Area of Booth Exceeding 4 Meters: square meters Contractor for the Booths Exceeding 4 Meters:

President of the Construction Company: Tel: Fax:

E-mail: Person in Charge:

**NOTE （PREPARE）**

1. One copy of the application form
2. One copy of the booth layout plan
3. One copy of the construction plan, the structure plan and structure calculation report, all of which must be approved and signed by a licensed architect, civil engineer, or structural engineer, and have a scale of no less than 50:1 ratio.
4. A copy of the architect, civil engineer, or structural engineer's license, certificate, and letter certifying membership from the related professional association, as well as the safety confirmation report on booths exceeding 4 meters.

# Taipei Nangang Exhibition Center CONFIRMATION OF BOOTH EXCEEDING 4 METERS DESIGN

## <<<For Contractor>>>

To: Taiwan External Trade Development Council (TAITRA)

(name of the exhibitor / booth numer) applies for the approval of the construction of booths exceeding 4 meters in Secutech 2026.

In Taipei Nangang Exhibition Center, Hall 1, we have checked the structural design of the booths and ensured that it is safe and complied with the related regulations of the Taipei Nangang Exhibition Center. We will also take responsibility for on-the-spot supervision during construction. We will issue a certificate upon its completion.

Architect Company: Structural Engineer Company: Address: Tel: Fax:

E-mail:

Architect: (Signature) Structural Engineer: (Signature) Inspector: (Signature) Date:

### NOTE

If exhibitors need to build structures exceeding 4 meters, they must provide TAITRA with a copy of the agreement with the government, Public Safety and Third-Party Liability Insurance forms, a decoration proposal, an installation location map and other documents deemed necessary **before Mar 18, 2026.** TAITRA will charge an “Exceeding fee”, which is NTD100,000 (USD3,500) (tax excluded) within 18 square meters. For those who exceed 18 square meters will be charged in proportion to the addition. Fixtures or signs that are affixed above the main (2.5m) structure should be recessed at least 70 cm from the side edge of the lower structure between booths.

Account Holder：MESSE FRANKFURT (H.K.) LIMITED TAIWAN BRANCH

Bank Name：HSBC Bank (Taiwan) Limited NTD A/C No.：001-010867-061 Swift code：HSBCTWTP Bank Address：FLOOR 13-14, NO.333, SEC.1, KEELUNG ROAD TAIPEI CITY 110, TAIWAN